# Macintosh - Mandatory Smartcard Self-Enrollment Process

Before getting started:
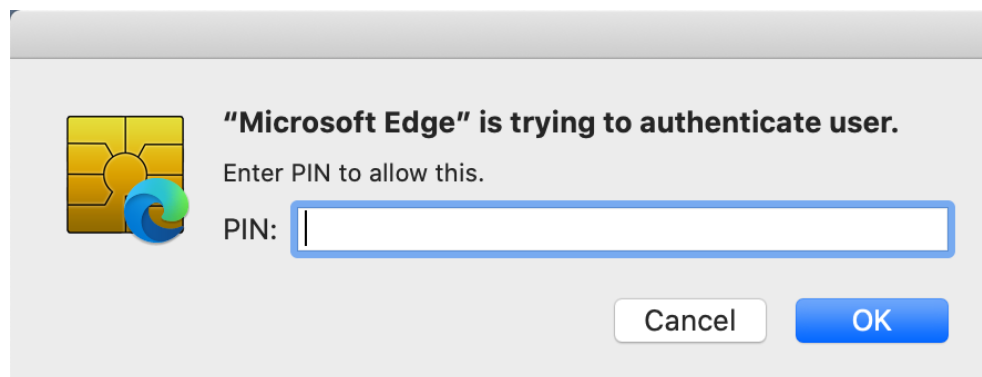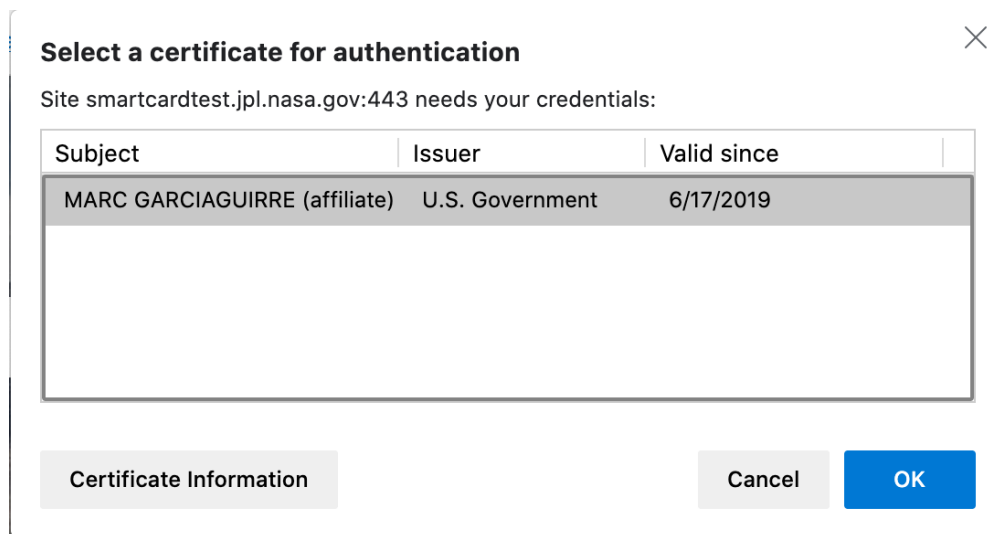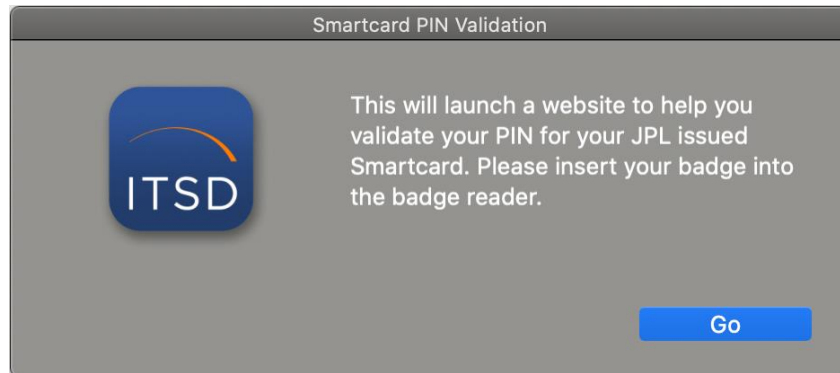
- **Connect to the JPL Network**. If you are working remotely, connect via Pulse Secure Full Tunnel VPN. If you are on-lab, connect to JPL Net.
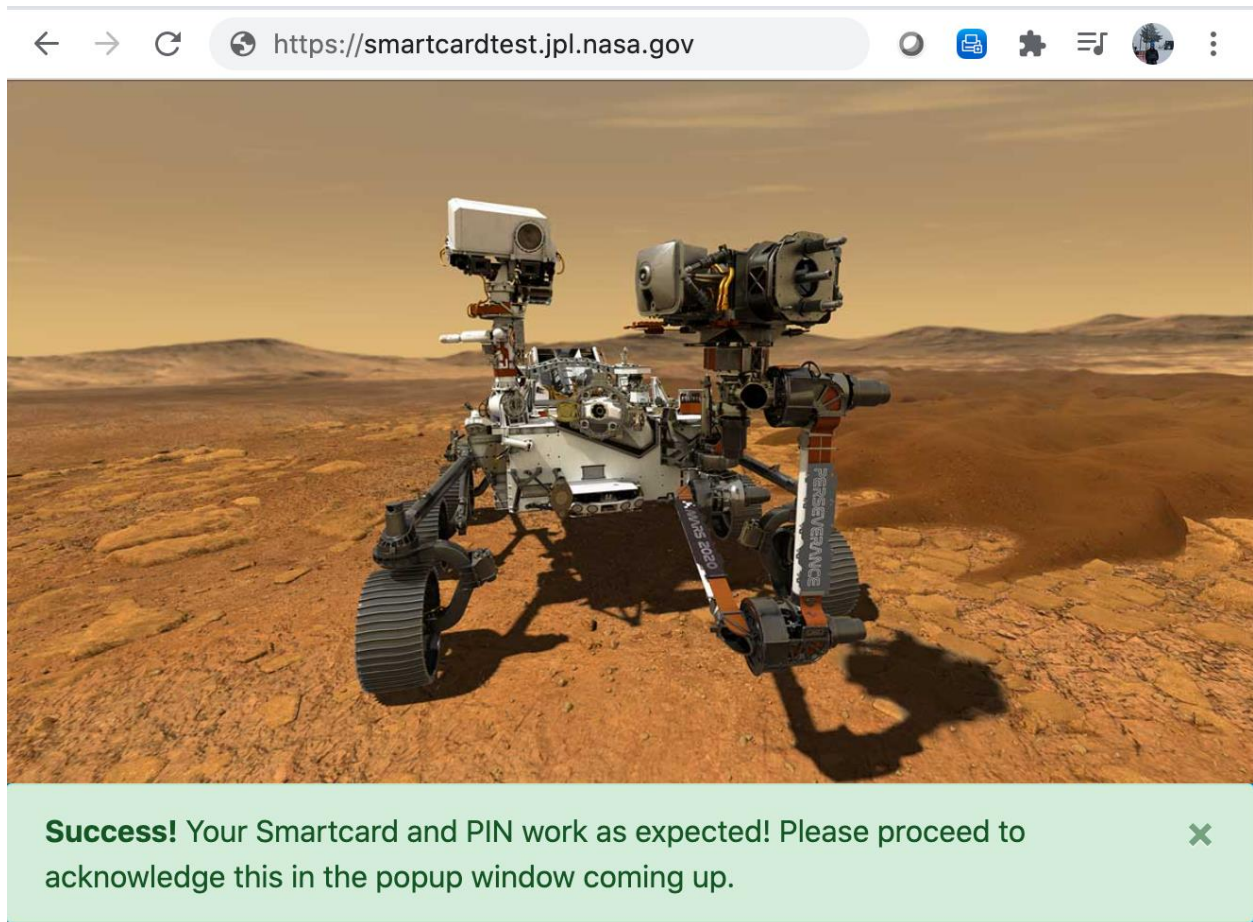- **Insert your Smartcard Badge into your Smartcard Reader** connected to your computer.

Note that depending on the size of your screen, you may see similar windows overlap, but you can drag the top window to the side to reveal the other windows' content then continue self-enrolling.

1. In Software Center, under the "Smartcard" Category or by searching for "Smartcard Enrollment" you will find the Smartcard Enrollment tile as follows.
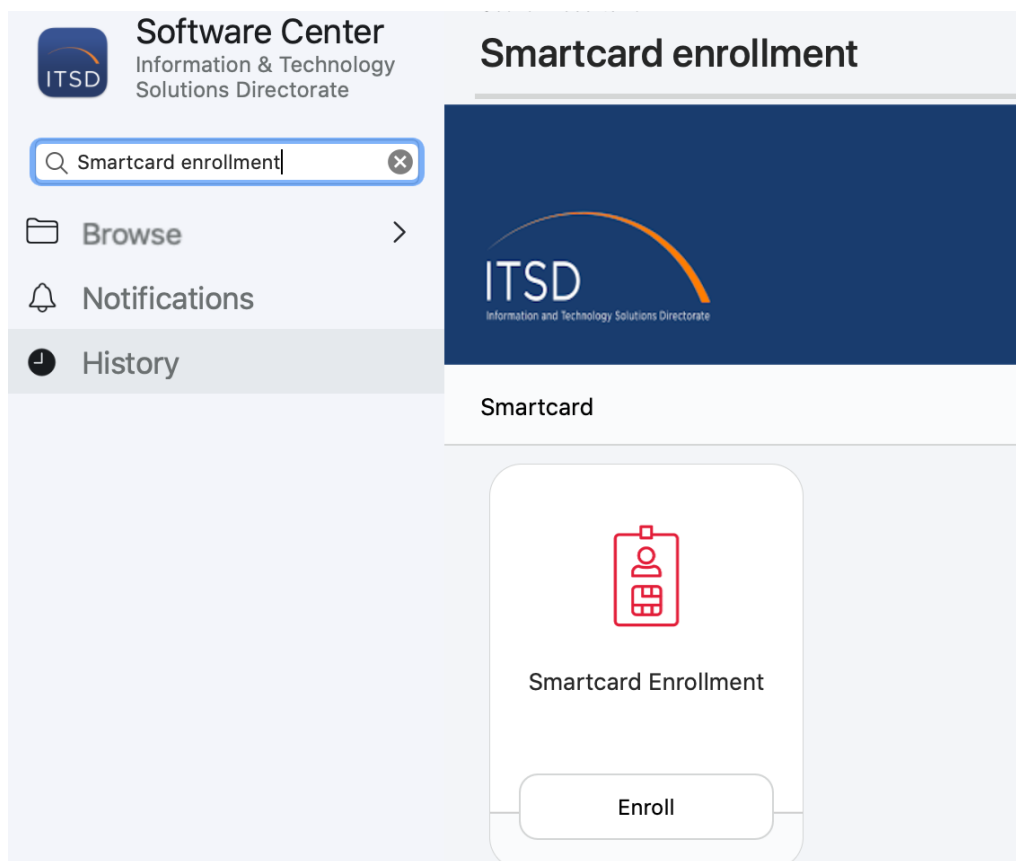
2. Launching "Smartcard Enrollment" will take you to a website where you can test your Smartcard and PIN. Insert Your Smartcard into the Smartcard Reader before proceeding. Next, you will need to confirm the U.S. Government certificate selection and click OK.

Smartcard PIN Validation

This will launch a website to help you validate your PIN for your JPL issued Smartcard. Please insert your badge into the badge reader.

ITSD

Go

Select a certificate for authentication

×

Site smartcardtest.jpl.nasa.gov:443 needs your credentials:

Subject	Issuer	Valid since
MARC GARCIAGUIRRE (affiliate)	U.S. Government	6/17/2019

Certificate Information   Cancel   OK

"Microsoft Edge" is trying to authenticate user.

Enter PIN to allow this.

PIN: [   ]

Cancel   OK

Success! Your Smartcard and PIN work as expected! Please proceed to acknowledge this in the popup window coming up. ✕
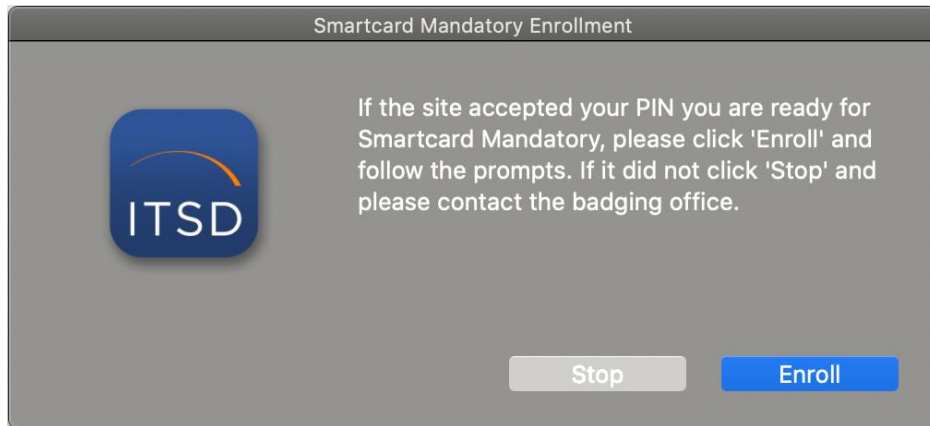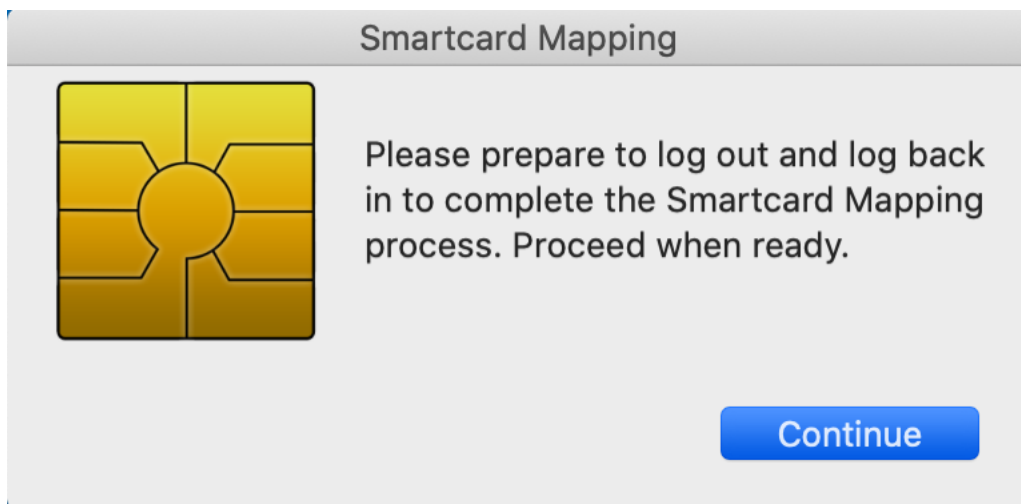
3. If the test was successful and you see a picture of Perseverance, you can proceed and click "Enroll".

If the test was not successful, click "Stop".

- You may need to go to the Badging Office to find out if your Smartcard has an issue or reset the PIN if you do not remember your PIN to authenticate.

- If after verifying the reader and smartcard are properly inserted and it still can't be read, and if you are certain you remember the PIN and the Smartcard works, call 4-Help for further assistance.

Smartcard Mandatory Enrollment

If the site accepted your PIN you are ready for Smartcard Mandatory, please click 'Enroll' and follow the prompts. If it did not click 'Stop' and please contact the badging office.

Stop   Enroll

4. Upon clicking "Enroll". You will see the following window, where you need to log out and log back in to test authentication with your PIN.

Smartcard Mapping

Please prepare to log out and log back in to complete the Smartcard Mapping process. Proceed when ready.

Continue

5. If you are able to login and the smartcard and PIN work as expected, you will see the following message.
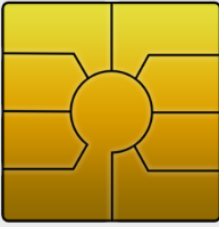
Successfully verified existing mapping gmarco@ndc.nasa.gov to mgarciag.

Please log out and wait for the prompt for your PIN.

You may be prompted for your keychain password after login.

Quit